

# Creating Sustainable Data Management Services: the Office of Research and You

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"This collaboration is just beginning and has the ability to be a driving research force here at the university."

-Survey participant from a mid-size university in the south

## What is Office of Research?

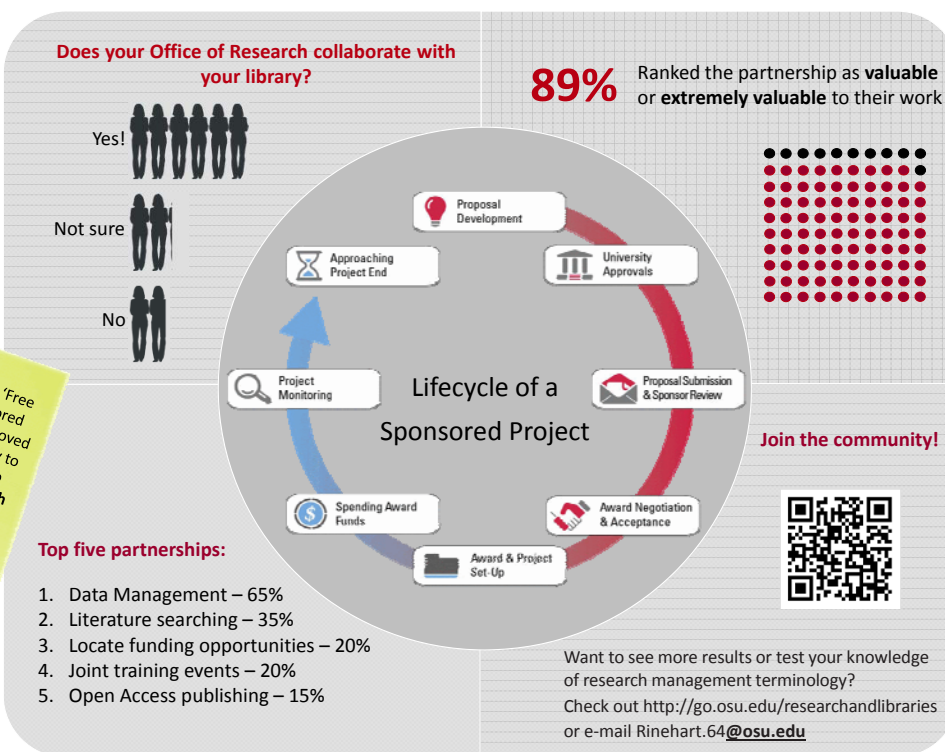
The Office of Research supports all aspects of securing funding for research. They:

- seek out funding opportunities,
- assist with proposal preparation,
- represent the institution in accepting the award,
- manage the funds, and
- ensure compliance with policies, contracts and laws.

In recent years, there have been several case studies of partnerships between the Office of Research and their libraries, both within the United States<sup>1,2,3</sup> and abroad<sup>4,5,6</sup>. By pooling resources, both entities get better results. To engage your Office of Research in delivering sustainable data management services, you need to know how to **speaK their language** and **identify opportunities** for collaboration.

## What do Office of Research personnel think about their academic libraries?

In July of 2014, a survey was sent to the National Organization of Research Development Professionals listserv. From there, it was forwarded to other listservs. Research development, administration, and compliance professionals were asked if they had partnerships with their libraries, and if so, to describe them. Fifty-five people have responded and here are a few of their answers:



"We even co-host a weekly 'Free Coffee Friday' in the Sponsored Projects office--occasionally moved to other locations in the library to showcase library resources--to facilitate faculty discussions--to both research and information professionals."

-Survey participant from a small university in the south

"We work very well together and collaborate often. Having the dean [of the library as] part of the VPR's office really helps that connection."

\*VPR = Vice President for Research

-Survey participant from a large university in the mid-west

## Top Ten Typical Terms:

- Award:** being granted funds for research
- Close-out:** completing all the requirements to complete a research project
- Cost-sharing:** any arrangement where more than one party pays for the same research project
- Direct costs:** costs related to a specific project; not overhead
- Facilities & Administration (F&A):** also known as indirect costs, or overhead, these are the costs that cannot be associated with any specific research projects
- Limited submission:** when the funder will only allow a few submissions from an institution
- Pre-award:** all the activities prior to the funding agreement being awarded
- Pre-proposal:** a short description of research plans submitted to a funder to see if they are interested in receiving a full proposal
- Post-award:** all the activities after the funding agreement has been awarded
- Sponsored Project:** an externally funded research project that has a written agreement; examples include grants and contracts

## Bibliography

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